



## General Licensing Sub-Committee

**Date:** Wednesday, 19 August 2026  
**Time:** 10.30 am  
**Venue:** Meeting Room 1, County Hall, Dorchester, DT1 1XJ

**Members (Quorum: 3)**

Louise Bown, Emma Parker and Jane Somper

**Chief Executive:** Catherine Howe, County Hall, Dorchester, Dorset DT1 1XJ

For more information about this agenda please contact Democratic & Governance Services  
[John.Miles@dorsetcouncil.gov.uk](mailto:John.Miles@dorsetcouncil.gov.uk)

Members of the public are welcome to attend this meeting, apart from any items listed in the exempt part of this agenda. If you would like to attend this meeting and have any specific requirements please contact the Democratic Services Officer named above.

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### Agenda

| Item |                                                                                                                                                                                                                                                                                                                                                                                                              | Pages |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 1.   | <b>ELECTION OF CHAIR AND STATEMENT FOR THE PROCEDURE OF THE MEETING</b><br><br>To elect a Chair for the meeting and the Chair to present and explain the procedure for the meeting.                                                                                                                                                                                                                          | 3 - 4 |
| 2.   | <b>APOLOGIES</b><br><br>To receive any apologies for absence.                                                                                                                                                                                                                                                                                                                                                |       |
| 3.   | <b>DECLARATIONS OF INTEREST</b><br><br>To disclose any pecuniary, other registrable or non-registrable interests as set out in the adopted Code of Conduct. In making their disclosure councillors are asked to state the agenda item, the nature of the interest and any action they propose to take as part of their declaration. If required, further advice should be sought from the Monitoring Officer |       |

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**4. URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

**5. EXEMPT BUSINESS**

To consider passing the following recommendation:

**Recommendation:**

That in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in item(s) No 6 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph(s) 1 of Part 1 of schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public. The public and the press will be asked to leave the meeting whilst the item of business is considered. (Any live streaming will end at this juncture).

**Reason for taking the item in private.**

Paragraph 1 - Information relating to any individual.

**6. Taxi Driver Application**

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## LICENSING SUB-COMMITTEE PROCEDURE

1. At the start of the meeting the Chair will introduce:
  - the members of the sub-committee
  - the officers present
  - the parties and their representatives
2. The Chair will then deal with any appropriate agenda items.
3. The Licensing Officer will be asked to outline the details of the application
4. The Sub-Committee members may ask questions of the Licensing Officer
5. The applicant or their representative will be invited to ask questions of the Licensing Officer
6. The applicant or their representative will be invited to present their case.
7. The Sub-Committee members will be invited to ask questions of the applicant.
8. The Licensing Officer will be invited to ask questions of the applicant.
9. The applicant will be invited to sum up.
10. The Licensing Officer will be invited to sum up.
11. The Chair will ask the Legal Advisor if all relevant points have been addressed before advising all parties that the sub-committee will withdraw from the meeting to consider its decision in private. The sub-committee will be accompanied by the Democratic Services Officer and the Legal Advisor to offer procedural advice and legal guidance.
12. The Chair will:
  - advise when the sub-committee's decision will be confirmed in writing.
  - Inform those present of their right to appeal to the Magistrates' Court.

### NOTE

Under no circumstances must the parties or their representatives offer the sub-committee information in the absence of the other parties.

The Chair and the Committee have discretion whether to allow new information or documents to be submitted and read at the hearing.

March 2022

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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